



*A community of transformation founded on love, hope & trust*

**St Mark's Church of England Academy**

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Headteacher: Aimee Gallagher

05 March 2026

Dear Parents and Carers,

We would like to invite you to an online information meeting for families of students in **Year 10 and Year 12** on **Thursday 12 March at 3:30pm**.

This session has been designed to support you and your child as they begin preparations for their upcoming work experience placement.

During the meeting, we will cover the following:

- **Timeline and key dates** for the work experience process
- **Safety tips** to ensure placements are appropriate and secure
- **How and where students can find work experience opportunities**
- An **introduction to Unifrog**, our online platform for researching placements, careers, and pathways

Work experience plays a vital role in developing students' confidence, independence, and understanding of the workplace. It also strengthens future applications for college, apprenticeships, and employment by giving students valuable insight into the careers they may wish to pursue. Your support in helping them secure a meaningful placement is incredibly important.

We hope you will be able to join us and work with us to ensure every student has a successful and enriching work experience journey.

#### **Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/38922540667167?p=pVDjtbzVYKW1VqmFES>

Meeting ID: 389 225 406 671 67

Passcode: vB7ri62q

If you have any questions, please feel free to contact us.

Miss Bowen – Assistant Principal, Personal Development

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Ms Langford – Deputy Head of Sixth Form

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