

Merton Libraries – High School Library Ambassador

Role Description (KS3)

Purpose:	As a High School Library Ambassador, you'll help promote reading, creativity, and library events within your school community. You'll be a leader who shares opportunities from Merton Libraries, supports literacy activities, and encourages students to get involved.
What you'll do:	<ul style="list-style-type: none"> • Promote reading – recommend books, talk about what you're enjoying, and help create a positive reading culture in school. • Share library updates – let students know about upcoming events, competitions, new book releases, writing workshops, and other activities from Merton Libraries. • Support campaigns – help advertise reading challenges and creative projects happening during the year. • Keep information up to date – look after a school noticeboard or digital space with posters, updates, and library news. • Gather student feedback – find out what books, genres, or activities your peers want and pass that information on to staff or the library team. • Encourage library use – motivate classmates to visit their local library and borrow books, ebooks, or other resources.
What Skills You Need	<p>You don't have to be an expert, just enthusiastic! A great Library Ambassador is:</p> <ul style="list-style-type: none"> • Interested in reading, writing, or sharing ideas. • Friendly, confident, and comfortable speaking to others. • A good listener who works well with different groups of people. • Creative and full of ideas for promoting reading. • Reliable and organised, able to complete small tasks independently. • Positive, encouraging, and supportive of your school community.
Time Commitment	<ul style="list-style-type: none"> • This role runs during the school year. • Most tasks happen during school time.
What You'll Get	<ul style="list-style-type: none"> • A Merton Libraries Ambassador Badge to recognise your role. • A Certificate of Achievement at the end of the year. • Possible invitation to a celebration event for ambassadors. • Leadership, communication, and organisational skills that look great on applications for jobs, college, or awards like Duke of Edinburgh. • The chance to make a real impact by helping make reading and creativity more accessible and enjoyable for everyone.
Where You'll Be	<ul style="list-style-type: none"> • You will do this role in school, working with teachers and your school librarian or literacy lead. • You won't normally need to visit any libraries as part of the role.
Who to contact:	<ul style="list-style-type: none"> • Tell your teacher or literacy lead you want to be a Library Ambassador and they'll contact Merton libraries for you.