



## Supplementary Information Form for Foundation Places

### SUPPLEMENTARY INFORMATION FORM FOR ADMISSION TO ST MARK'S ACADEMY

**Completion instructions:** Parents/carers should fill in this form **only** if they are applying for a foundation place as defined in the Admission Policy. Parents applying for open places do not need to complete this form and can just apply for a school place via the Local Authority in the usual way.

You should ensure that you have a copy of the Admission Policy prior to completing this form and returning this form to the School by **31<sup>st</sup> October 2025**. Failure to return this form will result in any application being considered under the open place criteria as set out in the Admissions Policy. You must also complete the common admission application process via your home Local Authority and name this school.

#### **1 Pupil Information:**

Surname of child:

Other Name(s):

Date of birth:

#### **2 Parent/Guardian Information**

Name of parent(s)/guardian(s):

Home address:

Post Code:

Home telephone:

Daytime telephone (if different):

#### **3 Church Commitment**

Name of church which you attend:

If this is not an Anglican Church please state the denomination to which your church belongs:

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Do you attend church worship at least fortnightly? **Yes**  **No**

Have you worshipped in this church for at least two years prior to application?

**Yes**  **No**

In exceptional cases, a parent/carer for whom unavoidable circumstances have prevented his/her attending worship at least fortnightly may be considered to be a faithful and regular worshipper; the relevant Minister will determine whether, or not, there were unavoidable circumstances. **Please provide brief details below if this is the case:**

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If you have worshipped for less than two years at your current church please supply the name and address of your previous church(es) and minister(s) below, in addition to your current minister overleaf. You will need to also ask your previous minister(s) to complete and sign section 5 of this form to demonstrate a two year period of worship.

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**4 Church Information**

Name of Priest/Minister:

Address of Priest/Minister:

Post Code:

I confirm that the information given above is correct and that I have read the admission policy.

Signed:  
(Parent/guardian)

Date:

**Please do not complete the Minister's section below; your minister should complete the following section to verify the information given in paragraphs 3 and 4 above.**

**5 For Minister's reference only:**

Can you confirm that the parent/carer is a faithful and regular worshipper of your church in the terms of our admission policy, ie, that the parent/carer has attended worship at least fortnightly over the previous two years prior to application? In answering the question above, you may take into account any unavoidable circumstances that have prevented the parent/carer from attending worship in your church. **Yes/No**

If the parent/carer has attended worship at your church at least fortnightly but over a shorter duration than the previous two years please state the duration of attendance here:

Is your church a member of:

a local Churches Together Group **Yes/No**

Churches Together in England **Yes/No**

The Evangelical Alliance **Yes/No**

Affinity **Yes/No**

FIEC **Yes/No**

**NB:** If a family is refused a place at the school and appeals against the governors' decision, this form may be used as evidence at the appeal.

**Name of Minister/Priest:**

**Address of Minister/Priest:**

**Name of Church:**

**Signed:**

**Date:**

**(Minister)**