



A community of transformation founded on love, hope & trust

St Mark's Church of England Academy

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www.stmarksacademy.com

Headteacher: Aimee Gallagher

19 September 2025

Dear Parent/Carer,

I hope this letter finds you well.

I am writing to inform you of an important update regarding the use of Free School Meal (FSM) allowances at St. Mark's Academy. We have recently implemented a policy where FSM allowances can only be used during lunchtime and not at breaktime. This decision has been made to ensure that the FSM system is managed efficiently and to ensure that every student receives an appropriate meal during the lunch period.

While we understand that students may wish to purchase snacks during break using their FSM allowance, our policy is in place to encourage a balanced approach to food intake and to maintain fairness and consistency for all students receiving FSM.

Any items purchased at breaktime, will be deducted from their topped up balance, If you need any assistance with topping up via the MCAS (My Child at School) app, please contact the main office on school@stmarks.anthemtrust.uk.

We appreciate your understanding and support on this matter. Should you have any questions or concerns, please do not hesitate to contact us at the school office.

Thank you for your cooperation.

Yours faithfully,

Mr L Douglas

Vice Principal – Behaviour and Safeguarding

