



St Marks
Church of England Academy

**STUDENT
LEADERSHIP
HANDBOOK**



Student Leadership Mission

The St. Mark's Church of England Academy Student Leadership is committed to "building the community, one leader at a time."



Inclusive Christian Vision

We are committed to seeing 'transformation for all': we want all young people, of all faiths and none, to be 'transformed by the renewing of their minds' (Romans 12:2) through learning, and to live 'life in all its fulness' (John 10:10).

**OUR HOPES &
ASPIRATIONS**



Student Leadership Vision

To see SMA's young leaders develop a great sense of purpose, advocacy and responsibility by leading changes within their school and wider community.

Key Verse Reference

“Let nothing be done through selfish ambition or conceit, but in lowliness of mind let each esteem others better than himself. Let each of you look out not only for his own interests, but also for the interests of others.”

PHILLIPIANS 2:3-4



Principal's Message

St Mark's inclusive Christian vision means we believe that every child has extraordinary God-given potential. This motivates us to strive for excellence for our students because they deserve life changing opportunities that will allow them to *'live life in all its fullness'* (John 10).

Student leadership is at the heart of our mission of *'transformation for all'*. It is part of our students' entitlement. We truly believe that empowering students to speak about their lived experiences and drive change within the school will allow every member of the community to thrive. As an academy, we are committed to listening to young people with an open heart and mind, demonstrating the necessary levels of vulnerability and courage for change. We fundamentally believe that individuals can't be what they can't see, so our student leadership purposefully reflects the beautifully diverse community we serve.

Above all, through our student leadership offer, students will realise their God-given potential and leave St Mark's with the ambition, confidence, cultural capital and employability skills to be courageous changemakers, leaving this world in a better place than they found it.

Ms. Hannah Fahey

GET INVOLVED!!!

This is an exciting way and opportunity to serve your peers and school, and to get your voices heard!

There are three main areas of focus for Student Leadership, in which students can get involved.

For some of these positions, you may apply, your peers may vote for you, or you may be selected by a member of staff or the Student Leadership Directorate.

Prefects

- Head Prefects
- Senior Prefects
- Sub-prefects
- Coaching Group Monitors

Black Is Great

- Executive Team
- BIG Group Member

Student Council

- President
- Executive
- Year Group Ambassadors
- Coaching Group Ambassadors

What are you waiting on?

Don't miss out on this great opportunity to develop as a leader and to make a lasting, positive impact on your school community.

STUDENT LEADERSHIP STRUCTURE



Mr. Richard Young
Student Leadership Director



Ms. Eve Cobbett
Assistant Student Leadership Director



Head Prefects



BIG Executive



Student Council
President



Senior Prefects



BIG Group



Student Council
Executive



Sub-Prefects



Year Group
Ambassadors



Coaching Group
Ambassadors

Stmarks

Prefects

Leadership

The Prefect body of SMA is steered by the Head Prefects, who are directly accountable to the Student Leadership Director (see Student Leadership Structure)

Selection

A select group of teachers, along with the Head Prefects, will conduct the interviews. Senior Prefects and Sub-prefects will be selected by the Student Leadership Directorate in consultation with teaching staff and SLT.

Eligibility

Candidates for prefect must be 6th form students who are in good standing with the institution, who can create a balance between their duties as prefects and education as students.

Responsibilities

- Plan activities to celebrate teachers on “Thank A Teacher Day.”
- Work alongside the Student Council and BIG Group to organise Culture Day and other events.
- Provide support to Coaches and Senior Leadership
- Meet regularly to gather student voice.

STUDENT COUNCIL

OVERVIEW

The Student Council is a vital arm of Student Leadership at SMA. This group of students act as student advocates, raising the concerns of students while working in harmony with the leadership and rules of the school. The Assistant Student Leadership Director provides direct oversight of the Student Council. Student leaders are expected to follow the chain of command outlined in the Organisational chart.

Coaching Group Ambassadors

- Raise the concerns of students within your coaching group to Year Group Ambassadors

PRESIDENT

The President is the leader of the Student Council. This position can be held by a student from any year group! This role carries the following responsibilities:

- Convene all meetings of the executive and Student Council body
- Coordinate all assigned events/tasks
- Make representation of the student body at meetings with Ms Fahey and Governors.
- Is our school's Timi Champion.

VICE-PRESIDENT

This position can be held by any student. This role carries the following responsibilities:

- Assist the President to lead meetings
- Meets Ms Fahey alongside the President
- Checks meeting minutes and supports secretary

SECRETARY

A student from any year group may hold this role. Our Secretary is responsible for:

- Maintain proper record of meetings held and matters discussed.
- Keep an up to date diary of Student Council activities and the students abreast with all events.

YEAR GROUP AMBASSADORS

- Raise the concerns of students within your year group at Student Council meetings.
- Attend all Student Council meetings

STUDENT COUNCIL

**RYO
ECO**

President

Executive

Year Group Ambassadors



Coaching Group Ambassadors

5 STEP ELECTION PROCESS FOR STUDENT COUNCIL COACHING GROUP AMBASSADORS

Nominations

Students can themselves to represent their coaching group. Every nomination must be seconded in order for it to be valid. Nominations will be conducted by the Coach. Students must describe themselves in 3 words so that the coaching group understand why that student would make a great CGA.

1



2



Elections

Elections will be done by ballot. Each student must write ONE of the 3 nominated names on the ballot paper and return to the Coach.

Ballot Counting

The Coach will count the amount of times each name is written on a ballot. The name that's more frequently written at the end of the count will become the Student Council Representative for that Coaching Group.

3



4



Announcement

The Coach will announce the winner during Coaching Time.

Year Group Nomination

Every Coaching Group Ambassador can put themselves forward as a candidate for the Year Group Ambassador, who will further serve as a member of the SMA Student Council Executive Committee.

5



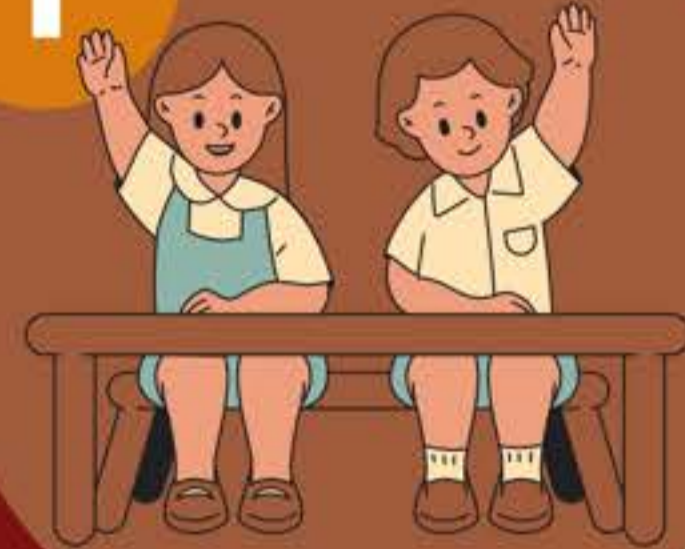
ELECTION PROCESS FOR STUDENT COUNCIL

YEAR GROUP AMBASSADORS

Nominations

Every Coaching Group Ambassador can put themselves forward as a candidate for the Year Group Ambassador.

1



2



Nominations Review

Progress Leaders will review the names and nominations of each candidate.

Election

Progress Leaders will elect the candidate they think is best suited to represent the year group.

4



Ambassadorship

Every Year Group Ambassador will become a member of the SMA Student Council and can further serve as President, Vice President or Secretary. (see Student Council Executive for more details).



ELECTION PROCESS FOR STUDENT COUNCIL EXECUTIVE

Nominations

Students who would like to sit on the Executive will nominate themselves to the Student Leadership Director.

1



2



Application

Students will write a short application explaining why they are great for the role.

Voting

Applications will be shared with the student body and students will decide who they think is the best candidate. Voting will take place in year group assemblies.

3



Student Leadership

Student Council is elected!
Council's first task will be to introduce themselves to the rest of the school and hold the first Student Council meeting!



STUDENT COUNCIL

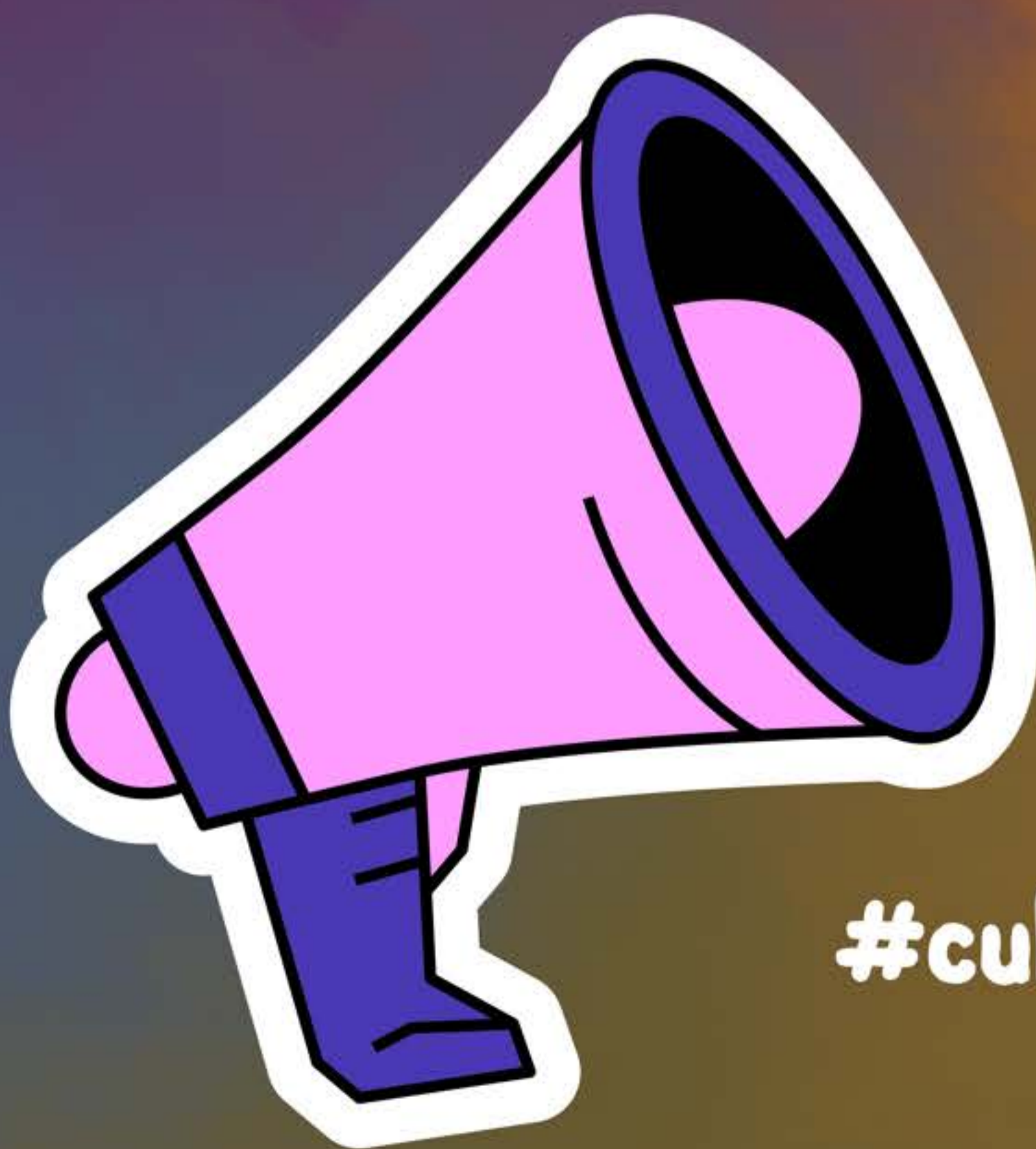
REPRESENTATIVES 2023-2024

Year Group	Coaching Group Ambassadors	Year Group Ambassadors		
7	7A - Blythe 7C - Natalia 7E - Diana	7B - Joel 7D - Reco 7F - Luke	Diana	
8	8A - Jahaziel 8C - Alyssa 8E - Harmony	8B - Blessing 8D - Darshan 8F - Micah	Harmony	
9	9A - Dauda 9C - Anna 9E - Yoeshva	9B - Muhammad 9D - CJ	Anna	
10	10A - Joao 10C - Kirsty 10E - Davina	10B - Bryner 10D - Ilias	Davina and Bryner	
11	11A - Armarnie 11C - Ryan 11E - Taelen	11B - Steven 11D - Rosie 11F - Kaelan	Armarnie	
12	12A - Kaazha	12B - Sayana	Kaazha	
13	13A - Gilbert	13B - CJ	CJ	
SMART	A/B - Weyshilla C - Faruq			
President - Kaazha			Vice-president - Armarnie	Secretary - Bryner

BLACK IS GREAT

• *These are our Cultural Ambassadors, who ensure that the school stays true to its commitment of inclusivity and transformation for all.*

• *This group helps with the planning and execution of cultural events and initiate conversations with student and school leadership about ways to further decolonise the curriculum and make SMA the school for all students to thrive, regardless of colour, ethnicity of religion.*



**Become a
#culturalambassador
today!**



Student Leaders Code



School's Code of Conduct

All student leaders are expected to abide by the school's code of conduct, which includes attire, behaviour and attendance.

Behavioural Expectations

Student leaders are expected to be exemplary students, who model correct behaviours that can be replicated by other students.

Failure to Comply

If for any reason the Student Leadership Directorate agrees that a student leader has failed to comply to the set codes of conduct, thus bringing the organisation into disrepute, it may result in disciplinary actions.

Possible Disciplinary Actions

- Verbal warning
- Suspension from position held
- Detention
- Expulsion/removal from position held

TRAVEL QUOTES

HERE ARE A FEW QUOTES TO TAKE
WITH YOU ON YOUR LEADERSHIP
JOURNEY.

*Let's stop
waiting for a
BETTER WORLD.
Let's start
working on it.
TOGETHER.*

“
Leadership
is **ACTION**
NOT
POSITION
”

“LEADERSHIP
IS
ABOUT VISION
AND
RESPONSIBILITY
NOT
POWER”

— SETH BERKLEY

NEVER
give up
NEVER

EVENTS

**SEP-
OCT**

**STUDENT COUNCIL &
COACHING MONITORS
ELECTIONS**

Student Leadership Directorate

OCT

BLACK HISTORY CELEBRATIONS

Black Is Great Group

NOV

LEADERSHIP SEMINAR

Student Leadership Directorate

DEC

SHOEBOX APPEAL

Student Council

WINTER ACE AWARDS

Student Leadership Directorate

EVENTS

JAN

FEB

SELECTION OF SUB-PREFECTS

Student Leadership Directorate

MAR

LEADERSHIP SEMINAR

Student Leadership Directorate

APR

CULTURE DAY

Student Leadership Teams

EVENTS

MAY

JUN

TEACHERS DAY
Prefects

PREFECT INTERVIEWS
Student Leadership Directorate

JUL

PREFECT SELECTION
Student Leadership Directorate

SUMMER ACE AWARDS
Student Leadership Directorate

AUG

SUMMER HOLIDAY